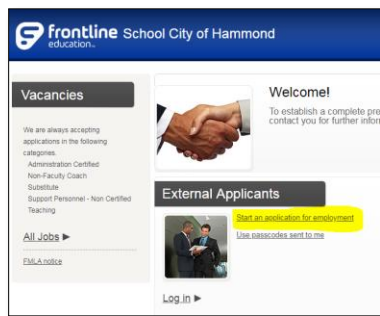


The Department of Food & Nutrition for the School City of Hammond is hiring Kitchen Helpers & Cooks!

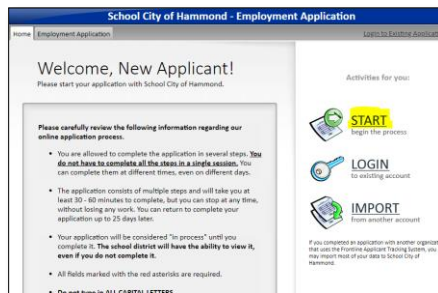
Once you have filled out an online application please email or call Cathy Fisher (CRFisher@hammond.k12.in.us) 219-933-2400 x 1055 letting her know you have finished your application so she can print it off and schedule an interview

If you need assistance please reach out to Rocio Alcantar at 219-933-2400 x 1059 and let her know you need assistance completing an online application

1. Go to: <https://www.applitrack.com/hammond/onlineapp>
2. Click 'Start an application for employment' under the 'External Applicants' space

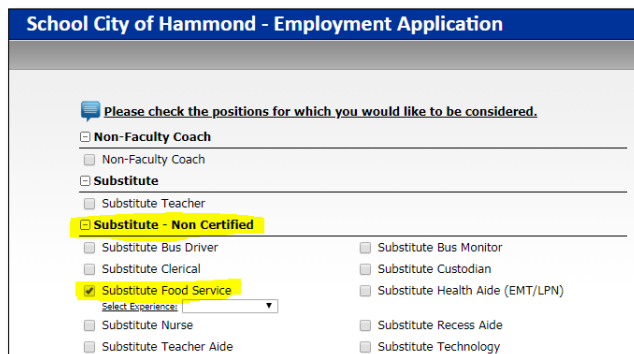


3. Click on 'START' and fill out online application



4. **If you are interested in starting as a Kitchen Helper:**

When you get to the screen to choose your desired position please click on 'Substitute Food Service' under the 'Substitute – Non Certified' heading and then select your experience (no experience is required)



5. If you have experience and want to apply for a Cook's Position:

When you get to the screen to choose your desired position please click on 'Café Cook_Various locations'

The screenshot shows a list of job positions with checkboxes. The following positions are listed:

- Substitute Teacher Aide
- Substitute Technology
- Support Personnel - Non Certified
- ? Spec Ed-Sign Language Interpreter – Until Filled
- Media Tech Paraprofessional – Eggers MS - Until Filled
- Media Tech Paraprofessional – Hess ES - Until Filled
- Media Tech Paraprofessional – Lincoln ES - Until Filled
- Bus Mechanic
- Bus Porter – Transportation Dept. - Deadline: Until filled
- Cafe Cook_Various locations_Deadline:Until filled
- Carpenter-Operations Dept./Warehouse Location

Additional Kitchen Helper Position Employment Information:

- 🍎 Daily hours worked are anywhere from 5.0 to 5.75 hours per day
- 🍎 Pay starts at \$10.73 per hour up to \$12.25 per hour (dependent upon experience)

Additional Cook Position Employment Information:

- 🍎 Daily hours worked are anywhere from 6.0 to 7.5 hours per day
- 🍎 Pay starts at \$11.38 per hour up to \$17.15 per hour (dependent upon experience)
- 🍎 No nights, no weekends, no holidays

Additional Employment Information (applies to both positions):

- 🍎 After a 90 working-day probation some of the benefits include: 10 paid holidays, 10 paid sick days that roll over, 5 paid family illness days
- 🍎 No nights, no weekends, no holidays
- 🍎 Uniforms provided

Please Note the Following Requirements for Employment:

- 🍎 You must be able to pass a comprehensive background check (paid for by department)
- 🍎 You must be a team player with a positive attitude
- 🍎 You must enjoy interacting with children
- 🍎 You must have a high school diploma/equivalent to be hired permanently as one of these positions (if you do not have a high school diploma you can still be hired in as a substitute employee)

This institution is an equal opportunity employer.